



P.O. Box 13300, Tallahassee, FL 32317-3300

December 27, 2017

Dear Florida Retirement System (FRS) Retirement Coordinator:

We would like to invite you to attend joint Pension Plan and Investment Plan employer training workshops during 2018. Workshops will be held both in person in Tallahassee and broadcast live over the Internet. The morning session will cover the Pension Plan while the afternoon session will cover the Investment Plan.

These workshops will be presented by representatives from the Division of Retirement and the State Board of Administration and are a good opportunity for you and your staff to hear an overview of the FRS, and the various areas, functions and processes that involve your agency and its employees.

2018 Dates	8:30 to 11:30 a.m.	1:00 to 4:00 p.m. ET	Location
February 1	Pension Plan	Investment Plan	SBA's offices located at 1801 Hermitage Boulevard, Tallahassee, Florida 32308 (a map is included on page 2). Also broadcast on the Internet.
May 16	Pension Plan	Investment Plan	
August 1	Pension Plan	Investment Plan	
November 7	Pension Plan	Investment Plan	

To register:

By phone:

1-866-377-2121, Option 1

Be ready to provide your name, contact information, the date and time of the workshop you want to attend, and the number of people from your agency who will be attending.

Online:

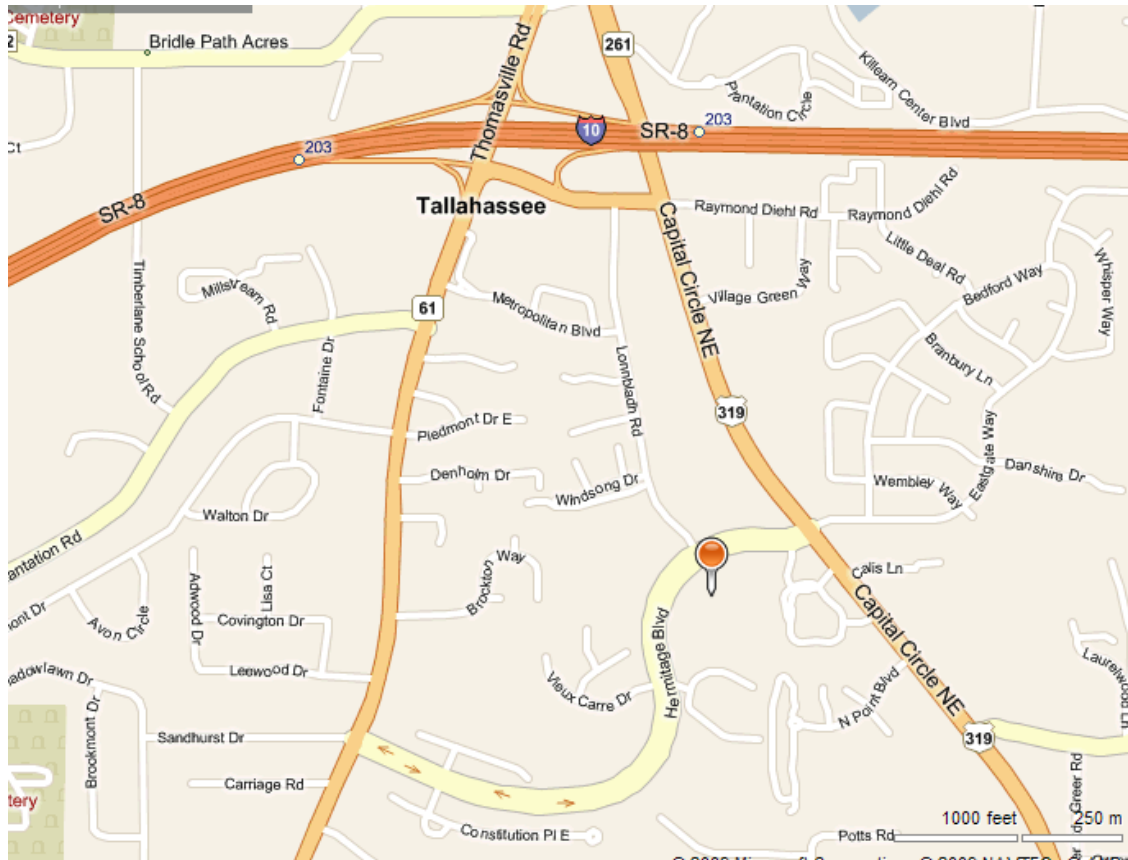
Log in to the [workshop registration](#) page. Select "Attend a Workshop," then "Employer" under the "County" drop-down box (be sure to select "Employer" and **not** the county you live or work in). Under the "Workshop" drop-down box, choose the training you wish to attend, then click "Next" to select a date. You must register separately for each workshop you wish to attend.

If you sign up to attend an online workshop you will receive details for logging in and participating a few days prior to the workshop.

Sincerely,

Walter Kelleher
Director of Educational Services
MyFRS Financial Guidance Program

Map to the State Board of Administration



Directions from Interstate 10 (if coming from the West):

Take exit 203 toward Thomasville Rd
Turn right at Thomasville Rd
Turn at Hermitage Blvd
Destination will be on the right after 0.8 miles

Directions from Interstate 10 (if coming from the East):

Take exit 203 (go straight on ramp towards Capital Circle)
Turn left at Capital Circle NE/US-319 S
Turn right at Hermitage Blvd
Destination will be on the left after 200 ft

SBA
1801 Hermitage Blvd.
Tallahassee, FL 32308
Tel. 850-488-4406